



YEARLY STATUS REPORT - 2020-2021

Part A

Data of the Institution

Part A	
Data of the Institution	
1.Name of the Institution	SVCR Government Degree College, Palamaner
• Name of the Head of the institution	Dr. P. BABU
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	08579295118
• Mobile no	9440581628
• Registered e-mail	jkcpalamaner@gmail.com
• Alternate e-mail	svcrgdcnaac3@gmail.com
• Address	Gudiyatham Road
• City/Town	Palamaner
• State/UT	Andhra Pradesh
• Pin Code	517408
2.Institutional status	
• Affiliated /Constituent	Affiliated
• Type of Institution	Co-education
• Location	Urban

• Financial Status	UGC 2f and 12(B)
• Name of the Affiliating University	Sri Venkateswara University, Tirupati
• Name of the IQAC Coordinator	Dr. G. Sridevi
• Phone No.	08579295118
• Alternate phone No.	08579295118
• Mobile	9490940125
• IQAC e-mail address	svcrgdcnaac3@gmail.com
• Alternate Email address	jkcpalamaner@gmail.com
3.Website address (Web link of the AQAR (Previous Academic Year)	https://gdcplnr.edu.in/userfiles/AQAR%202019%20-20.pdf
4.Whether Academic Calendar prepared during the year?	Yes
• if yes, whether it is uploaded in the Institutional website Web link:	https://gdcplnr.edu.in/userfiles/academic%20calender%2020-21.pdf

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B	2.24	2008	28/03/2008	01/05/2015
Cycle 2	B	2.47	2015	01/05/2015	30/04/2020

6.Date of Establishment of IQAC

17/03/2014

7.Provide the list of funds by Central / State Government

UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
SVCR Government Degree College Palamaner	Regular	State Government	2020 - 2021	56000

8. Whether composition of IQAC as per latest NAAC guidelines	Yes	
<ul style="list-style-type: none"> • Upload latest notification of formation of IQAC 	View File	
9. No. of IQAC meetings held during the year	3	
<ul style="list-style-type: none"> • Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 	Yes	
<ul style="list-style-type: none"> • If No, please upload the minutes of the meeting(s) and Action Taken Report 	No File Uploaded	
10. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
<ul style="list-style-type: none"> • If yes, mention the amount 		
11. Significant contributions made by IQAC during the current year (maximum five bullets)		
1. Sensitization on NAAC - a webinar. Resource person Dr. R. David Kumar, Principal, Government college, Rajahmundry		
2. National Webinar by the Department of Physics in collaboration with IQAC		
3. International Webinar RAMSE - 2020 by the Department of Physics in collaboration with IQAC		
4. Road Safety - Life Safety - sensitization on Road safety in collaboration with the Department of Police and Road Transport Office		
5. ISO Certification received		
12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year		
Plan of Action	Achievements/Outcomes	
Nil	Nil	

13. Whether the AQAR was placed before statutory body?	Yes				
<ul style="list-style-type: none"> Name of the statutory body 					
<table border="1"> <thead> <tr> <th>Name</th> <th>Date of meeting(s)</th> </tr> </thead> <tbody> <tr> <td>STAFF COUNCIL</td> <td>03/12/2021</td> </tr> </tbody> </table>		Name	Date of meeting(s)	STAFF COUNCIL	03/12/2021
Name	Date of meeting(s)				
STAFF COUNCIL	03/12/2021				
14. Whether institutional data submitted to AISHE					
<table border="1"> <thead> <tr> <th>Year</th> <th>Date of Submission</th> </tr> </thead> <tbody> <tr> <td>2019</td> <td>13/02/2020</td> </tr> </tbody> </table>		Year	Date of Submission	2019	13/02/2020
Year	Date of Submission				
2019	13/02/2020				
15. Multidisciplinary / interdisciplinary					
16. Academic bank of credits (ABC):					
17. Skill development:					
18. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)					
19. Focus on Outcome based education (OBE): Focus on Outcome based education (OBE):					
20. Distance education/online education:					

Extended Profile

1. Programme

1.1

160

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	View File

2.Student

2.1 1110

Number of students during the year

File Description	Documents
Institutional Data in Prescribed Format	View File

2.2 750

Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year

File Description	Documents
Data Template	View File

2.3 340

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	View File

3.Academic

3.1 34

Number of full time teachers during the year

File Description	Documents
Data Template	No File Uploaded

3.2 33

Number of sanctioned posts during the year

Extended Profile

1. Programme

1.1	160
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	View File

2. Student

2.1	1110
Number of students during the year	

File Description	Documents
Institutional Data in Prescribed Format	View File

2.2	750
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	View File

2.3	340
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	View File

3. Academic

3.1	34
Number of full time teachers during the year	

File Description	Documents
Data Template	No File Uploaded

3.2	33
Number of sanctioned posts during the year	
File Description	Documents
Data Template	View File
4.Institution	
4.1	24
Total number of Classrooms and Seminar halls	
4.2	7.3
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	120
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

SVCR Government Degree College is affiliated to the Sri Venkateswara University, Tirupati. The college follows the curriculum designed by the University. Though the college has no chance to modify the curriculum the teaching staff of the college made endeavours to deliver the content in a student centric method.

During the pandemic time the college cannot function in an offline mode. So the college has taken a resolution to work through online. The same is intimated to the students and the students are requested to possess mobile. The online teaching is done with much care. Hence, some activities, that can be done only in the class room, can not be taken place.

For effective deployment of the curriculum the following steps are taken in the institution:

- Academic committee is framed with the coordinator and a team to assist.
- The annual semester plan will be prepared by individual faculty before commencement of class work in that semester as per the guidelines of Commissionerate of Collegiate Education
- It will be explained to the students before the commencement of the class work.
- The co curricular activities like seminar, quiz and group discussion for supporting the topic will be planned and intimated to the students.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://gdcplnr.edu.in/userfiles/2_6_2%20Cur_plan.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The Academic calendar is prepared by the affiliating university that is Sri Venkateswara University, Tirupati. The COVID - 19 has disturbed the entire academic year. Hence, the new academic calendar' following the COVID - 19 Rules, has been framed by Sri Venkateswara University, Tirupati. As per the new academic calendar the class work for UG and PG started in the month of Decemeber, 2020. As per the University's orders the college conducted One Internal. The evaluation is done in the stipulated time and the marks have been posted in the given format of the University. A special prefinal examination is also done before sending the students to the University Examination. The slow learners are identified and a remedial coaching is arranged for the students. Apart from the above measures the college encouraged peer teaching and thus the students can get evaluation from their own friends. Day wise examination is conducted before the commencement of the semester end exam. This made the students ready for the exams. The teaching staff evaluated the answer scripts there in the class room and gave instructions on how to

get prepared for the exams. Thus the college did continuous evaluation.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://gdcplnr.edu.in/userfiles/Cvrg%20Letter%201%202%20b.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.

Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

C. Any 2 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

13

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year**1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)**

02

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

42

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment**1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum**

Human Values and Professional Ethics is the compulsory subject for the first year I sem students. So they have to go through the topics in the class room and they have to attend an external examination conducted by the affiliating university; SV University, Tirupati. An active women empowerment cell conducts Women Equality Day and Women's Day celebrations in the college. During those functions the men and women students attend them and learned about gender bias and laws to protect women's cause. The Junior Civil Judge of Palamaner Judicial Court visited the college and empowered the students on all these issues. Regarding Environment issues there is a foundation course on this title for the students and they will write an external exam conducted by the affiliating university. Mean while the students do planting of the saplings in the campus. During NSS village adoption activity they

planted many saplings in the concerned villages. The green audit is conducted regularly. The college is declared as the plastic free zone and no vehicles are allowed into the college premises.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

02

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	View File
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

28

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders
Students
Teachers
Employers
Alumni

A. All of the above

File Description	Documents
URL for stakeholder feedback report	https://drive.google.com/drive/folders/1DfcD95QIdxJ0njtXqT-Kc0tMT3mbgjiL?usp=sharing
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	View File

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://drive.google.com/drive/folders/1DfcD95QIdxJ0njtXqT-Kc0tMT3mbgjiL?usp=sharing

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

429

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

398

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

All the staff maintains the record of the students. The slow learners are identified in the class room through formative and summative evaluation. The slow learners are given bridge course at the beginning of the Semester for example the students with Maths and Economics back ground get admission into B.Com. For them the teachers conduct Bridge course in Commerce. There they teach the basics of Commerce and Accounts. The Vocational back ground students get admission in BZC course. The concerned lecturers give Bridge course in their core subject. Thus the slow learners are given training. The advanced learners are identified by their presentation in the class room. They are given Project works. Later they are encouraged to give class room seminars. Some times the teachers identify the students with good knowledge on the subject. Those students are encouraged to give peer teaching in the class room. The students are given pre examination before the semester end exam.

File Description	Documents
Paste link for additional information	https://gdcplnr.edu.in/userfiles/Bridge%20course%202_2_1.pdf
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1110	34

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The staff of the college follow student centric methods while delivering curriculum. Most of the courses in B.Sc. have experiential learning as a part of curriculum during the VI semester. Student centred teaching strategies like peer teaching, group activities and interactive teaching methodologies are widely used. These strategies are employed in the courses. To enhance skills of learning the students are given exercises in curriculum as assignments. The Departments of Zoology, Horticulture and Dairying and Animal Husbandry took the students to field visits to gain first hand knowledge on the lessons that they have learnt in the class room. The students of Physics are doing practical work and are learning in the method of doing and learning.

File Description	Documents
Upload any additional information	View File
Link for additional information	https://gdcp1nr.edu.in/userfiles/Field%20vist%20final1%20231.pdf

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The year 2020 is marked for pandemic. Due to pandemic the instruction has been done through online only. The students at first find it difficult to go through their syllabus. but later they acclimitised to the new mode of learning. In December 2020 the students have undergone the sem end exams.

Again from 10.05.2021 onwards the college has to go for online classes as per the orders of the State Government. During that period the staff utilised Teachmint app at first but later from 27.05.2021 onwards the staff started to use G - Suite. All the

staff recorded the lessons. They are kept at hand for the future utilisation of the students. The students who have low internet connectivity utilised these lessons. The material is shared through various social media networks. The staff of Science subjected used Olab, V Lab and Cambridge Animation Studios for practical sessions during their teachings. PPTs are prepared to make learning easy for the students. Thus the students of V and III sem without offline mode of teaching were equipped and have taken their sem end examination also. Thus the college utilised the ICT enabled resources to an optimum level.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

30

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

33

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

12

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

44

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The college implemented CBCS along with semester system as per the instructions of the UGC and Andhra Pradesh State Council for Higher Education in the academic year 2015 -16. The institution has to follow the time line of Internal evaluation given by Sri Venkateswara University, Tirupati. As per the question paper pattern, the external evaluation is for 75 marks and internal evaluation is for 25 marks. The University announces the dates in which the internal evaluation of that particular semester has to take place. The college appoints one of the senior lecturers as the Chief of Examinations. He will intimate the other teaching staff the dates on which the examinations have to take place. Question paper is prepared. During the pandemic the examination is also done through online. Google docs is used for answering. The Question paper is shared to the students. They sent the filled in answer scripts and thus the internal exams are conducted. After the evaluation the students will note down their mistakes and they will learn from their mistakes.

File Description	Documents
Any additional information	View File
Link for additional information	https://gdcplnr.edu.in/userfiles/2_5_1%20b.pdf

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The College is maintaining the records of the Internal examination. The examination will be conducted twice every semester. During the pandemic due to lack of sufficient offline working hours the University restricted it to one internal, however the second internal is also planned by the college and the same has been conducted. The college uploads the internal marks to SV University, Tirupati (the affiliating university). Some times the marks that are sent to university may not be awarded in the marks memo of the student. In those cases the students will make a complaint to the Principal through examination section and the Principal will send letter quoting the problem of the student to the Examination section of the University. Then the problem get resolved. But fortunately, during the academic year no such cases occur in the college.

File Description	Documents
Any additional information	View File
Link for additional information	https://gdcplnr.edu.in/userfiles/2_5_2_%20nil%20report.pdf

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Andhra Pradesh State Council of Higher Education prescribes the curriculum to the University. The same is followed by the college. After getting a course sanctioned the college prepares programme outcomes, course outcomes and programme specific outcomes. The staff of every department conducts the meeting and discusses the Programme outcomes and course outcomes. After preparation of the outcomes the same are displayed in the website. At the time of admission the coordinators of admissions of each programme explains each aspirant the programme outcomes and motivates them to join the particular programme. Before the commencement of class work at the beginning of the semester the course outcomes are discussed with the students regularly. Programme specific outcomes too are explained to the students by the incharges of the particular department. All the Programme, Course and Programme Specific out comes are placed in the website and and the path is announced to the students.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://gdcplnr.edu.in/page.php?type=acade mics&id=lo-program-outcomes
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The college presented the program outcomes and course outcomes in the college website. The students are sensitized on Program Outcomes before joinin the college i.e. during the admission campaign. After the commencement of the class work the students again are illustrated on the Program Outcomes. Thus the student

develops an idea what he/she will receive after completion of graduation. The course outcomes are given during the commencement of class work. The lecturers prepare curricular plan and teaching plan for every semester. In the teaching plan the individual teacher plans the activities that has to be conducted to make course outcome prominent among the students. The formative and summative evaluation that take place according to the curricular plan also helps the teacher to evaluate the student. The internal exams will be conducted as per the timetable given by the university. Along with them the individual teacher conducts seminars, quizz, group discussion and other co-curricular activities to evaluate the level of perception of the student in that particular course. The core courses conducts experiential learning and in many more courses field work too is conducted. In that way the course outcomes and program outcomes are evaluated.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://gdcplnr.edu.in/userfiles/2_6_2%20Cur_plan.pdf

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

182

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	https://gdcplnr.edu.in/userfiles/2_6_3%20b.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://gdcplnr.edu.in/userfiles/SSR%20report%202020-2021_compressed.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

00

File Description	Documents
Any additional information	View File
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

03

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

00

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	View File
Supporting document from Funding Agency	View File
Paste link to funding agency website	https://gdcplnr.edu.in/page.php?type=naac&id=criteria-3

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The college aims to bring awareness on research methods among the students. The students are given study projects on the concerned subject with which they will learn how to do research. The Horticulture students of the college developed a botanical garden and they are nurturing different saplings with care. This has given good ambience to the students to learn and to do research on the different plants. During the pandemic also the science department lecturers conducted practical work through virtual mode; thus letting the students to learn in a different mode. The Physics department of the college allowed the interested students to participate in the research work on Material Sciences; particularly preparation of Nano Particles and their characterisation and analysis in under graduate level. This firsthand knowledge ignited the research attitude of the upcoming students. The District Resource Centre conducts many competitions in the district level. The students of the college participate in them and won laurels to the college. The LMS has been prepared by the lecturers and shared to the students. The plant adaption made the students to make the campus clean and green.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://gdcplnr.edu.in/userfiles/online%20class%20recording%20ulrs%203_2_1.pdf

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual

Property Rights (IPR) and entrepreneurship during the year**3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year**

05

File Description	Documents
Report of the event	View File
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards**3.3.1 - Number of Ph.Ds registered per eligible teacher during the year****3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year**

01

File Description	Documents
URL to the research page on HEI website	https://gdcplnr.edu.in/userfiles/Guideship%20Letters%203_3_1.pdf
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	View File

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year**3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year**

07

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

03

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The Pandemic brought a major change in the society. The students of SVCR Government Degree College, Palamaner took the initiative to sensitize the public on the causes and effects of COVID - 19 in the first wave. The lecturers Mr. M. Surya Sekhar Reddy, Lecturer in Physics, Mr. P. Bhanu Prakash, Lecturer in Chemistry and Mr. Katappa, Lecturer in Commerce took the initiative and visited the villages and sensitized the illiterate villagers on the effects of corona and the measure to follow to stop spreading of the deadly pandemic during the first wave. The NSS volunteers conducted one week camp at Gadduru village and conducted cleaning and other activities. AIDS day rally is conducted regularly. The Department of Police and Road Transport conducted awareness on Road Safety and Life Safety. The Spit Free India Movement is conducted under the leadership of P. Bhanu Prakash and thus the college secured 04 Gold medals for the services of his team. Karghil Vijay Diwas and Birth Celebrations of Bhagath Singh are conducted. To make the students as the responsible citizens of India the college conducted Voter's day and voters' enrolment sensitization program in collaboration with the Revenue Department. A sensitization on Cyber Crimes has been conducted.

File Description	Documents
Paste link for additional information	https://gdcplnr.edu.in/userfiles/Covid%2019%20Reports_3_4_1.pdf
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

03

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	View File

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

11

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

904

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

03

File Description	Documents
e-copies of related Document	View File
Any additional information	View File
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

03

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The college is located in a serene atmosphere that is away from the humdrum of the town, in 11 acres of land. In that the build in area is 4084 sq.m. The college has 22 class rooms and 07 labs. There is a room for Principal adjacent to it the examination section room is located. After that office room is located. The college has been granted with one virtual and three digital class rooms to make ICT enabled teaching in the class room. All the class rooms are well equipped with dual desks and most of the rooms have green glass boards to make learning dust free. The labs have enough infrastructures to make practical work easy for the students. The individual departments have departmental libraries and the issues have been done through it. The library with all its adequacy is ready at hand for the students. More than 120 computers are located in 3 different labs. All the labs have given FTTH connections through BSNL.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://gdcplnr.edu.in/userfiles/4_1_1%20C-IV.pdf

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The college has an open dias. All the cultural activities take place on that dias. The college on the festive days decorates the

dias and make arrangements like chairs and shamiana for the students. The acoustics too are supplied to make listening more effective. During normal functions the college has its own seminar hall, where in 250 students can get accommodated. The college acoustic arrangements can be met forthat requirement. Regarding sports the college has equipment for football, cricket, volley ball, hurdles, shot put, javeline throw, tennycoit, table tennis and tracks for running practice. The kho- kho players and Kabaddi players are receiving training in the ground by a Physical Director regularly. There is a gym in the college and in pavilion building which is located in the college too has another gym. The college has two yoga teachers who have been working as lecturers in Economics and Telugu. They teach the students and also to the public in the morning hours.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://gdcplnr.edu.in/userfiles/4_1_2%20e vd.pdf

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

05

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://gdcplnr.edu.in/userfiles/4_1_3%20E vd.pdf
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

257.83

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The college has a library with in the area of 1400 sq.m. With a reading room attached to it. At present the college library has 14000 books and 04 journals. The library is going to be automated soon. But the departmental libraries are working effectively. They are issuing books to students. The college has subscribed for N List. Thus the accession to all e journals is get into the reach of the students. The students get registered in to it. Then they can access all the books and journals. The Commissioner ate of Collegiate Education, Andhra Pradesh has created a portal for LMS. The selected lectures and study material is placed in it. The students are utilizing that facility too.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	https://gdcplnr.edu.in/userfiles/4_2_1%20N-list%20sub_.pdf

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources A. Any 4 or more of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

0.089

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

15

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The college has 03 labs exclusively for computer based learning. One is in the first floor with 36 computers has been serving for the needs of the students who have Computer Applications as one of their subjects. There is a Jawahar Knowledge Centre in the first floor with 20 working computers where the students can learn

skills. The third one is in the ground floor with 20 computers. It is used by Computer science Students.. The college has 06 FTTH internet connections through BSNL. The Wi - Fi facility is given in the campus. Apart from all these labs, there is a separate lab by APSSDC where the Andhra Pradesh Government has given 30 laptops and 30 tabs and 02 TVs. The college hires hardware engineers whenever a need arises. The computers are serviced and upgraded from time to time. Whenever there is any disturbance in internet connectivity the problem will be resolved at an early hour by contacting the concerned immediately.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://gdcplnr.edu.in/userfiles/4_3_1%20evd.pdf

4.3.2 - Number of Computers

80

File Description	Documents
Upload any additional information	View File
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution A. ? 50MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

257.83

File Description	Documents
Upload any additional information	View File
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The College formulates committees every year. In those committees the convener and members are selected by the Principal for maintaining of every facility. Library committee takes care of the library and the committees for sports and an estate manager post is given to a senior faculty member who will look after all the infrastructure of the college. At the end of the academic year or in April the Principal prepares the list of stock verification committees. In that the members are selected from other than the convener of the committee. The members of stock verification committee visit the laboratories, library, and computer labs and will submit a report to the Principal. Basing on the report given by the stock verification committee members the Principal takes renovation, up gradation activities wherever necessary. The estate manager of the college visits the class rooms and checks wether there is any dearth of anything like lack of dual desks or broken switches or not functioning fans or lights and renovates them immediately. In the academic year 2020 - 21 to stop spread of the pandemic the college has taken many measures to make the college accessible to students by disinfecting the campus in collaboration with the municipality workers.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://gdcplnr.edu.in/userfiles/4_4_2.pdf

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

808

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

00

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to Institutional website	https://gdcplnr.edu.in/userfiles/5_1_3%20final%20pdf%20(2).pdf
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

30

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

30

File Description	Documents
Any additional information	View File
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

12

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

21

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	View File
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

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File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

00

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The college decentralizes the work by framing various committees. One senior lecturer is nominated as the coordinator of the committee. Some more lecturers are nominated as the members of the

committee. In each and every committee a student is nominated. He/she is taken as per the suggestions of the coordinator of the committee. The student concerned will attend the meetings and sometimes can give suggestions regarding the issue. The Fresher's day and the annual day actually take place with the suggestions of the students union only. The students are given dais where they can share their inner feelings with the spectators. Due to pandemic the college could not produce more number of activities. Even then the students participated with more enthusiasm with the activities that were conducted in the campus. The students participated in various social responsible activities like bringing awareness on Corona virus among the villagers and participating in cleaning activities in the villages. Thus the college gives pivotal importance to students.

File Description	Documents
Paste link for additional information	https://gdcplnr.edu.in/userfiles/6_1_2.pdf
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

150

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The college has a registered alumni association. In the previous year the college conducted many alumni association meetings. During 2020 -21 due to pandemic the college could not conduct the meetings. The pandemic was in high wave in Palamaner. And so, the renowned alumni could not visit the college. As the pandemic weakened the business sector there are no contributions too to the college. Hence, the college planned to conduct more meetings in the forthcoming years and expecting more funds and more contributions in the next academic year.

File Description	Documents
Paste link for additional information	https://gdcplnr.edu.in/userfiles/Alumni%20Committee%20Register%205_4_1.pdf
Upload any additional information	View File

5.4.2 - Alumni contribution during the year E. <1Lakhs (INR in Lakhs)

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

As per the vision statement, the college aims to bring a good future for every student and to make him as an individual and to make the college a centre for higher learning. To accomplish all these aims true the college has framed a mission statement. It is to impart value oriented knowledge based qualitative and quantitative higher learning that creates a sense of social awareness, national consciousness and selfless service. To achieve the vision, the college maintained bodies like College Planning and Development Council and Committee of Examinations. There are committees for every individual activity. IQAC and the academic council take care of the quality control assurance in the college. The college website displays the formation of the committees with the names of the faculty for fair, transparent and effective decentralized governance. The staff of the college is the members

of the committees. This allows their participation as well as transparency in governance. Any decision especially with reference to finances will be actually realized into action at their end.

File Description	Documents
Paste link for additional information	https://gdcplnr.edu.in/page.php?type=about&id=vision-mission
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The college makes all the stake holders to contribute to the administration and governance activities. The college regularly conducts various activities. In all these activities, the students are the active participants. The college conducted Induction training program in the academic year 2021 for the students who have joined the college for their first year. In that program, the senior students participated and motivated and explained the newly joined students on the amenities and the learning methods of the college. The students participated in the District Resource Centre. The students became ambassadors to explain the situation during the pandemic. They moved on the roads of their respective villages and spread the message of quarantine and sanitization under the leadership of their teachers. The students explained the hazardous conditions of spitting during the pandemic and received applause from the Government. The students and the staff did the plantation during the academic year and they together cleaned the college premises whenever a call is given by the Principal.

File Description	Documents
Paste link for additional information	https://gdcplnr.edu.in/userfiles/6_1_2.pdf
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Due to pandemic the strategic plan became a herculean task. But

the college IQAC framed one basing on the need of the hour. The days that can be performed has been notified earlier. Though the participation of the students is very meager the college did not stop the activities. All the activities have been conducted following the COVID - 19 rules. The college has to follow the perspective plan of academics as per the University norms. The University in collaboration with the Government of Andhra Pradesh has announced lockdown and reopening of the college. The staff of the college took online classes. The staff conducted some activities through online only. As per the guidelines of Commissioner of Collegiate Education, Andhra Pradesh and UGC the college conducted activities. When the second wave broke suddenly in the month of April, 2021 the college could not conduct college day celebrations as per the schedule. It was postponed as per the orders of the Government. The remaining activities like teaching and evaluation has been conducted through online only.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://gdcplnr.edu.in/userfiles/action%20plan%202020-21_xlsx%20for%206_2_1%20for%20ulr.pdf
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The college has two distinctive bodies. One is academic and the other one is administrative. The Principal acts as the head of these two bodies. The academic committee comprises of IQAC Coordinator, the Vice Principal and the teaching staff. The appointments of regular staff are done by the highest authority Commissionerate of Collegiate Education (CCE), Andhra Pradesh in collaboration with the Andhra Pradesh Public Service Commission through predestined evaluative methods. The service rules too are framed by the CCE. The Principal acts as a bridge between the teaching staff and the CCE. The IQAC maintains and sustains the quality in teaching. The administrative body too is selected through Government of Andhra Pradesh only. The service rules are common for regular teaching and non teaching staff. If there are

no selected regular Lecturer the CCE appoints Lecturers on contract basis also. The Principal many a time selects the contingency staff basing on the need of the hour. The resolution will be made and the staff will be selected as per the norms made in the resolution. The service rules for these candidates will be framed as per the guidelines of CCE.

File Description	Documents
Paste link for additional information	https://gdcplnr.edu.in/userfiles/Service%20Rules%20Book%206_2_2.pdf
Link to Organogram of the institution webpage	https://gdcplnr.edu.in/userfiles/(6_2_2)ORGANOGRAM docx%20-%20Google%20Docs(b).pdf
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	View File
Screen shots of user inter faces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

As this is a Government college any welfare measure or scheme that is implemented must abide by the norms and guidelines of the government and cannot initiate any scheme or measure especially the financial ones on its own. The college has the following welfare schemes available for teaching and non teaching staff. The

welfare schemes include.

1. Increments:

a. 05 increments for having Ph.D. at the entry level.

After entering service if any teaching staff acquired Ph.D. degree,

a. 3 increments will be sanctioned

2. Leave:

Teaching

Vacation leave based on academic calendar

Casual, Special Casual & maternity leave as per policy

Paternity leave for male employees

Duty leaves for attending Orientation program, Refresher course, conferences, congresses, symposia and seminar and for delivering lectures in institute and college level

Medical leave

Earned leave

Half pay leave

Study Leave

Child care leave

Non Teaching

Casual, Special casual & Maternity leave as per policy.

Paternity leave for male employees

Earned leave

Medical leave

Half-pay leave

Child care leave

3. Employee Health Scheme

4. Group Insurance Scheme

5. Contributory Pension Scheme

6. General Provident Fund

File Description	Documents
Paste link for additional information	https://gdcplnr.edu.in/userfiles/6_3_1%20final%20pdf.pdf
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

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File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by

the institution for teaching and non-teaching staff during the year**6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

03

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	View File
Reports of Academic Staff College or similar centers	View File
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)**6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year**

07

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	View File
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The Commissionerate of Collegiate Education, Andhra Pradesh conducts Annual Academic and Administrative Audit every year. It is in vogue that two senior Lecturers from different colleges of the state visit the college and verifies the records during the audit. They will send a format on the performance of the individual teacher and of the college on the whole too. But due to Pandemic this year no such activity has been conducted. The Annual Self Appraisal Reports have been done during the year 2020 - 21. The individual Lecturer submitted his/her Appraisal Report with all the evidences of success to the IQAC. The IQAC uploaded the same in the website of APCCE. The Principal submitted his report of Academic, Administrative Development Performance Indicators (AADPI) to Regional Joint Director of Collegiate Education (RJDCE), Andhra Pradesh. It is evaluated by the RJDCE and the score obtained has been uploaded in the website of CCE. The student satisfactory survey conducted by the IQAC also evaluates the performance of the teaching staff. The Principal evaluates the work of non teaching staff during this pandemic situation.

File Description	Documents
Paste link for additional information	https://gdcplnr.edu.in/userfiles/ASAR%20report%202020%20-21%20for%20web%206_3_5.pdf
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

As ours is a Government college internal audit is not in practice. External audit is normally done by Office of the Accountant General, Andhra Pradesh. For the reasons unknown, the external audit was also done in the college for the last few years. However, financial audit is regularly done by the sub-treasury officer, Palamaner regarding utilization of the budget sanctioned by the college and the audit objections are settled immediately as and when they arise.

File Description	Documents
Paste link for additional information	https://gdcplnr.edu.in/userfiles/6_4_1RJD%20Report.pdf
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

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File Description	Documents
Annual statements of accounts	View File
Any additional information	View File
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

As the college is a Government funded institution the main source of funds to our college is from Government of Andhra Pradesh and Government of India. Based on the instructions of our Commissioner of Collegiate Education, proposals are submitted to Government of Andhra Pradesh and Government of India on different needs and schemes. Once the amount is sanctioned, it is utilized optimally based on the requirement by forming different committees. The Committee members discuss the issues and make resolutions for optimal utilization of funds following the rules and regularization in force. In addition to the Government funds, the college administration also approaches prominent alumni and local philanthropists for additional funds.

File Description	Documents
Paste link for additional information	https://gdcplnr.edu.in/userfiles/6_4_3%20a%20link.pdf
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The Internal Quality Assurance Cell of the college takes care of the activities of the college. During the pandemic the college has been closed and as per the instructions of the Government the teaching has been conducted through online. At that juncture IQAC played a main role in motivating the staff to go for new method of teaching. Most of the staff is not aware of utilizing ICT platforms. IQAC noticed that Mr. M. Suryasekhar Reddy, lecturer in Physics, has potentiality to deal with the ICT platforms. Immediately an Internal Faculty Development Program was conducted through online. The staff members met through Zoom and sensitization has been conducted for all the staff. Later the college has to start the work of NAAC preparation for this again the IQAC conducted an awareness program by the Principal of Government College, Rajahmundry on NAAC RAF process; as the college attained A Grade. The IQAC motivated the lecturers to participate in FDPs conducted by the Commissionerate of Collegiate Education, Andhra Pradesh. When CCE is about to prepare LMS content for the sake of the students three members of the staff get selected to prepare the content on their respective subject.

File Description	Documents
Paste link for additional information	https://gdcplnr.edu.in/userfiles/6_5_1.pdf
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The IQAC of the college maintains all types of records and it registers all the events conducted at the institutional and in other levels. IQAC acts as a bridge between the activities of the

institution and of higher authorities. To make the learning process easy, the IQAC provided access to online platforms. The teaching staff has been given training in online evaluation also. The teaching staff recorded their lessons and the same has been uploaded in "Bharath Padhe Online", a quality maintenance portal in CCE website. The IQAC collected the data and uploaded the same in the website every day during the pandemic. To make a rigid teaching hour practice, as per the instructions of the CCE, IQAC advised the staff to upload their teaching techniques in the OTLP app created by CCE, AP. The student satisfactory survey is conducted timely and the ASAR is evaluated and the same has been uploaded in the website by IQAC. The IQAC prepared the AADPI score of the Principal and sent it with the approval of the Principal to RJDCE, Kadapa. Many awareness programs have been conducted throughout the period of pandemic. To make college virus free sanitization has been done periodically.

File Description	Documents
Paste link for additional information	http://apcce.gov.in/BPOLAF
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

A. All of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://gdcplnr.edu.in/userfiles/6_5_3%20evd.pdf
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The college has given equal priority to all students since its inception. To sensitise the women students of the college on the matters of equality the Women Empowerment Department conducted Women Equality day on 27.08.2021. The women students are given counseling whenever any personal problem arises to them. The equal opportunity is given to women students in NCC and NSS wings of the college. The staff motivated the women students to participate in the activities like District Resource Centre of Chittoor District. Rangoli Competition is conducted to promote ethnic awareness among the students. On International Women's Day, The women students' of the college participated in the competition conducted by the Police Department and won Prizes. On 03.01.2021 on the occasion of Savithri Bhai Phule Birth celebrations the girl students took the roles of teachers and acted in that way. The college never permits outsiders to intrude into the campus and the women students are given safety in a rigorous way. A common room is provided for the women students attached with bath rooms. They can take rest if they have any disturbance either physically or so.

File Description	Documents
Annual gender sensitization action plan	https://gdcplnr.edu.in/userfiles/7_1_1(a)final%20pdf(1).pdf
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://gdcplnr.edu.in/userfiles/7_1_2(b)%20final%20pdf.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

A. 4 or All of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

a. The solid waste is collected every day. The eligible material is turned in to manure and has been utilized for the plants.

b. The waste water that runs out is turned towards the garden through pipe line. It is used to plant the saplings and the beds used by Horticulture students regularly.

c. The college does not produce any Bio-medical waste

d. The stock verification committee lists out the e waste from each department. The college could not take any decision regarding e waste management. After accumulation of it the Principal drafts a letter to the Commissioner of Collegiate Education, Andhra Pradesh and thus they take a decision regarding it.

e. The waste, which is not transformed into manure, is divided into two types that is plastic and glass. These two types of waste

are sent to the municipality dumping yard. There with the help of the Municipality employees and by utilizing that equipment the waste is turned into utilization.

f. The hazardous chemicals produced in Chemistry and Zoology lab collected as per their nature in separate suitable containers and they are supplied to a Chemical Industry located in Industrial Estate Palamaner.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus **B. Any 3 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: **A. Any 4 or All of the above**

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic
5. Landscaping

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following
1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

A. Any 4 or all of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	View File
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	View File
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Palamaner is the microcosm of India. Religious harmony is well developed in and around Palamaner. The college conducts rangoli competition every year to bring awareness on ethnic life. The International Mother Tongue Usage day is conducted regularly to make students to understand that all the languages are of equal importance. The Students must come in Uniform to avoid social disparities. Through NSS and NCC the students serve in the villages. They clean the sewage canals and bring awareness on cleanliness in the particular area. All the students are given equal opportunities while addressing competitions or in job opportunities. The National Youth Day is conducted by the college to empower the students on self employment. Mr. Pavan, a young scientist of Palamaner visited the college and brought awareness on the methods of self development on 12.01.2021. To make the students patriotic the college conducted National Consumer's Day on 30.12.2021. The students are sent to camps through NCC and NSS where they learnt how to learn in a different atmosphere other than their own.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The college has conducted programmes on constitutional obligations. Ambedkar Jayanthi is conducted on 14.04.2021 to learn more about the drafting of constitution and the work included in it. A Legal Literacy Camp is conducted on 17.09.2021. The Senior Civil Judge of Palamaner, Sri M. Sridhar visited the college. He addressed the students on the right and responsibilities of a student. Through ICT he explained at length the punishments for the crimes committed in the society. Sri. Rahul Ambedkar, Junior Civil Judge of Palamaner also visited the college on Women Equality Day and explained the punishments for atrocities against women. He motivated the women students to learn about the rights and duties as a citizen of India. Voter's Day is celebrated and the need for franchise is well explained. On 27.10.2021 The Deputy Collector Smt. Bhavani, from Chittoor, Municipality Commissioner Sri Kiran Kumar from Palamaner and the Mandal Revenue Officer of Palamaner, Sri Kuppuswamy, visited the college and explained on the importance of enrolment as a voter. An app based enrolment is done on the day. On 26.11.2021 Constitution Day conducted.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://gdcplnr.edu.in/userfiles/7_1_9%20(A)PDF.pdf
Any other relevant information	https://gdcplnr.edu.in/userfiles/CONSTITUTION%20DAY-14%207_1_9-2_%207_1_9.pdf

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff

4. Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

As per the schedule of the Commissionerate of Collegiate Education, Andhra Pradesh the college conducts all the important days to be celebrated in the campus. Independence Day, Republic day and Voter's Day are the three days that will be conducted as per the schedule. Along with it, Teacher's Day celebrations, National Science Day, Women Equality Day, International Women's Day, Potti Sree Ramulu Jayanthi, Jallian Walla Bagh Massacre Commemoration Day, Yoga day, Kargil Vijay Diwas, Birth Anniversary of Bhagath Singh, Valmiki Jayanthi, Rashtriya Ekta Diwas, World Diabetic Day, AIDS day and National Mathematics day are conducted. The staff and the Principal explained about the importance of the days and the need to conduct those days. The students who ever are having knowledge on the days also gave speeches. Essay writing and Elocution Competitions are conducted to give encouragement to the students. The Winners are given some merit certificates and sometimes the gifts too are given.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1. TREE ADOPTION

The practice is a unique practice. The student becomes familiar with the names of the tree; viz scientific and colloquial. The student can buy the sapling if he/she can. They only can plant and nurture it during the stay of three years in the college. The students love to do the work as it gives them a relief. It promotes togetherness among the students while doing the activity. It is a kind of learning too as it improves their concentration.

2. SWATCH COLLEGE

The Principal of the college framed a time table to the students and to the staff. Each staff is given a responsibility as the in-charge of the class. As per the framed time table the students and the staff have to participate in the cleaning activity. There are a number of trees and plants in the college. The students have to clean the campus of the foliage. If the foliage is of leaves and the tree residue it is converted into manure and it is utilized further. The students clean their class room and the labs too along with their teachers.

File Description	Documents
Best practices in the Institutional website	https://gdcplnr.edu.in/userfiles/BEST%20PRACTICES%207_2_1.pdf
Any other relevant information	https://gdcplnr.edu.in/userfiles/Best%20practices%20evd%207_2_1.pdf

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

SVCR Government Degree College, Palamaner is located in a serene atmosphere. It is away from disturbances of the town and at the same time it is in a walk distance from the bus stand. The college has a main aim to empower the first generation students of the college with job skills. With that motto the college started two job oriented courses in Vocational courses; they are Dairying and Animal Husbandry and Horticulture. Palamaner carries a tagline as the milk town of Andhra Pradesh. There are many milk dairies located in and around Palamaner. The sericulture and the poultry are also well developed in and around Palamaner. Hence, the course

Dairying and Animal Husbandry gives a scope to village based youth either to get a Government Job or can establish a poultry or Milk Dairy of their own. It is well known that Palamaner is valley based land and thus the agriculture too flourishes here. Horticulture thus provides a scope to the students. In the same way Palamaner is located at the borders of two capitals Chennai and Bangalore. Thus there are ample employment opportunities for all the students. The college trains the students ready for the job market needs.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

SVCR Government Degree College is affiliated to the Sri Venkateswara University, Tirupati. The college follows the curriculum designed by the University. Though the college has no chance to modify the curriculum the teaching staff of the college made endeavours to deliver the content in a student centric method.

During the pandemic time the college cannot function in an offline mode. So the college has taken a resolution to work through online. The same is intimated to the students and the students are requested to possess mobile. The online teaching is done with much care. Hence, some activities, that can be done only in the class room, can not be taken place.

For effective deployment of the curriculum the following steps are taken in the institution:

- Academic committee is framed with the coordinator and a team to assist.
- The annual semester plan will be prepared by individual faculty before commencement of class work in that semester as per the guidelines of Commissionerate of Collegiate Education
- It will be explained to the students before the commencement of the class work.
- The co curricular activities like seminar, quiz and group discussion for supporting the topic will be planned and intimated to the students.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://gdcplnr.edu.in/userfiles/2_6_2%20Cur_plan.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The Academic calendar is prepared by the affiliating university that is Sri Venkateswara University, Tirupati. The COVID - 19 has disturbed the entire academic year. Hence, the new academic calendar' following the COVID - 19 Rules, has been framed by Sri Venkateswara University, Tirupati. As per the new academic calendar the class work for UG and PG started in the month of Decemeber, 2020. As per the University's orders the college conducted One Internal. The evaluation is done in the stipulated time and the marks have been posted in the given format of the University. A special prefinal examination is also done before sending the students to the University Examination. The slow learners are identified and a remedial coaching is arranged for the students. Apart from the above measures the college encouraged peer teaching and thus the students can get evaluation from their own friends. Day wise examination is conducted before the commencement of the semester end exam. This made the students ready for the exams. The teaching staff evaluated the answer scripts there in the class room and gave instructions on how to get prepared for the exams. Thus the college did continuous evaluation.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://gdcplnr.edu.in/userfiles/Cvrg%20Letter%201_2%20b.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic

C. Any 2 of the above

**council/BoS of Affiliating University
Setting of question papers for UG/PG
programs Design and Development of
Curriculum for Add on/ certificate/
Diploma Courses Assessment /evaluation
process of the affiliating University**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

13

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

02

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

42

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Human Values and Professional Ethics is the compulsory subject for the first year I sem students. So they have to go through the topics in the class room and they have to attend an external examination conducted by the affiliating university; SV University, Tirupati. An active women empowerment cell conducts Women Equality Day and Women's Day celebrations in the college. During those functions the men and women students attend them and learned about gender bias and laws to protect women's cause. The Junior Civil Judge of Palamaner Judicial Court visited the college and empowered the students on all these issues. Regarding Environment issues there is a foundation course on this title for the students and they will write an external exam conducted by the affiliating university. Mean while the students do planting of the saplings in the campus. During NSS village adoption activity they planted many saplings in the concerned villages. The green audit is conducted regularly. The college is declared as the plastic free zone and no vehicles are allowed into the college premises.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field

work/internship during the year

02

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	View File
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

28

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

**1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders
Students Teachers Employers Alumni**

A. All of the above

File Description	Documents
URL for stakeholder feedback report	https://drive.google.com/drive/folders/1DfcD95QIdxJ0njtXqT-Kc0tMT3mbgjiL?usp=sharing
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	View File

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://drive.google.com/drive/folders/1DfcD95QIdxJ0njtXqT-Kc0tMT3mbgjiL?usp=sharing

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

429

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

398

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

All the staff maintains the record of the students. The slow learners are identified in the class room through formative and summative evaluation. The slow learners are given bridge course at the beginning of the Semester for example the students with Maths and Economics back ground get admission into B.Com. For them the teachers conduct Bridge course in Commerce. There they teach the basics of Commerce and Accounts. The Vocational back ground students get admission in BZC course. The concerned lecturers give Bridge course in their core subject. Thus the slow learners are given training. The advanced learners are identified by their presentation in the class room. They are given Project works. Later they are encouraged to give class room seminars. Some times the teachers identify the students with good knowledge on the subject. Those students are encouraged to give peer teaching in the class room. The students are given pre examination before the semester end exam.

File Description	Documents
Paste link for additional information	https://gdcplnr.edu.in/userfiles/Bridgege%20course%202%201.pdf
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1110	34

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The staff of the college follow student centric methods while delivering curriculum. Most of the courses in B.Sc. have experiential learning as a part of curriculum during the VI semester. Student centred teaching strategies like peer teaching, group activities and interactive teaching methodologies are widely used. These strategies are employed in the courses. To enhance skills of learning the students are given exercises in curriculum as assignments. The Departments of Zoology, Horticulture and Dairying and Animal Husbandry took the students to field visits to gain first hand knowledge on the lessons that they have learnt in the class room. The students of Physics are doing practical work and are learning in the method of doing and learning.

File Description	Documents
Upload any additional information	View File
Link for additional information	https://gdcplnr.edu.in/userfiles/Field%20vist%20final1%20231.pdf

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The year 2020 is marked for pandemic. Due to pandemic the instruction has been done through online only. The students at first find it difficult to go through their syllabus. but later they acclimitised to the new mode of learning. In December 2020 the students have undergone the sem end exams.

Again from 10.05.2021 onwards the college has to go for online classes as per the orders of the State Government. During that period the staff utilised Teachmint app at first but later from 27.05.2021 onwards the staff started to use G - Suite. All the staff recorded the lessons. They are kept at hand for the future utilisation of the students. The students who have low internet connectivity utilised these lessons. The material is

shared through various social media networks. The staff of Science subjected used Olab, V Lab and Cambridge Animation Studios for practical sessions during their teachings. PPTs are prepared to make learning easy for the students. Thus the students of V and III sem without offline mode of teaching were equipped and have taken their sem end examination also. Thus the college utilised the ICT enabled resources to an optimum level.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

30

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

33

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

12

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

44

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The college implemented CBCS along with semester system as per the instructions of the UGC and Andhra Pradesh State Council for Higher Education in the academic year 2015 -16. The institution has to follow the time line of Internal evaluation given by Sri Venkateswara University, Tirupati. As per the question paper pattern, the external evaluation is for 75 marks and internal evaluation is for 25 marks. The University announces the dates in which the internal evaluation of that particular semester has to take place. The college appoints one of the senior lecturers as the Chief of Examinations. He will intimate the other teaching staff the dates on which the examinations have to take place. Question paper is prepared. During the pandemic the examination is also done through online. Google docs is used for answering. The Question paper is shared to the students. They sent the filled in answer scripts and thus the internal exams are conducted. After the evaluation the students will note down their mistakes and they will learn from their mistakes.

File Description	Documents
Any additional information	View File
Link for additional information	https://gdcplnr.edu.in/userfiles/2_5_1%20b.pdf

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

The College is maintaining the records of the Internal examination. The examination will be conducted twice every semester. During the pandemic due to lack of sufficient offline working hours the University restricted it to one internal, however the second internal is also planned by the college and the same has been conducted. The college uploads the internal marks to SV University, Tirupati (the affiliating university). Some times the marks that are sent to university may not be awarded in the marks memo of the student. In those cases the students will make a complaint to the Principal through examination section and the Principal will send letter quoting the problem of the student to the Examination section of the University. Then the problem get resolved. But fortunately, during the academic year no such cases occur in the college.

File Description	Documents
Any additional information	View File
Link for additional information	https://gdcplnr.edu.in/userfiles/2_5_2_%20nil%20report.pdf

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Andhra Pradesh State Council of Higher Education prescribes the curriculum to the University. The same is followed by the college. After getting a course sanctioned the college prepares programme outcomes, course outcomes and programme specific outcomes. The staff of every department conducts the meeting and discusses the Programme outcomes and course outcomes. After preparation of the outcomes the same are displayed in the website. At the time of admission the coordinators of admissions of each programme explains each aspirant the programme outcomes and motivates them to join the particular programme. Before the commencement of class work at the beginning of the semester the course outcomes are discussed with the students regularly. Programme specific outcomes too are explained to the students by the incharges of the particular department. All the Programme, Course and Programme Specific out comes are placed in the website and and the path is announced to the students.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://gdcplnr.edu.in/page.php?type=academics&id=lo-program-outcomes
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The college presented the program outcomes and course outcomes in the college website. The students are sensitized on Program

Outcomes before joining the college i.e. during the admission campaign. After the commencement of the class work the students again are illustrated on the Program Outcomes. Thus the student develops an idea what he/she will receive after completion of graduation. The course outcomes are given during the commencement of class work. The lecturers prepare curricular plan and teaching plan for every semester. In the teaching plan the individual teacher plans the activities that has to be conducted to make course outcome prominent among the students. The formative and summative evaluation that take place according to the curricular plan also helps the teacher to evaluate the student. The internal exams will be conducted as per the timetable given by the university. Along with them the individual teacher conducts seminars, quizz, group discussion and other co-curricular activities to evaluate the level of perception of the student in that particular course. The core courses conducts experiential learning and in many more courses field work too is conducted. In that way the course outcomes and program outcomes are evaluated.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://gdcplnr.edu.in/userfiles/2_6_2%20Cur_plan.pdf

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

182

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	https://gdcplnr.edu.in/userfiles/2_6_3%20b.pdf

2.7 - Student Satisfaction Survey**2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)**

https://gdcplnr.edu.in/userfiles/SSR%20report%202020-2021_compressed.pdf

RESEARCH, INNOVATIONS AND EXTENSION**3.1 - Resource Mobilization for Research****3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)****3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

00

File Description	Documents
Any additional information	View File
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)**3.1.2.1 - Number of teachers recognized as research guides**

03

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year**3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year**

00	
File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	View File
Supporting document from Funding Agency	View File
Paste link to funding agency website	https://gdcplnr.edu.in/page.php?type=naac&id=criteria-3
3.2 - Innovation Ecosystem	
3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge	
<p>The college aims to bring awareness on research methods among the students. The students are given study projects on the concerned subject with which they will learn how to do research. The Horticulture students of the college developed a botanical garden and they are nurturing different saplings with care. This has given good ambience to the students to learn and to do research on the different plants. During the pandemic also the science department lecturers conducted practical work through virtual mode; thus letting the students to learn in a different mode. The Physics department of the college allowed the interested students to participate in the research work on Material Sciences; particularly preparation of Nano Particles and their characterisation and analysis in under graduate level. This firsthand knowledge ignited the research attitude of the upcoming students. The District Resource Centre conducts many competitions in the district level. The students of the college participate in them and won laurels to the college. The LMS has been prepared by the lecturers and shared to the students. The plant adaption made the students to make the campus clean and green.</p>	

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://gdcplnr.edu.in/userfiles/online%20class%20recording%20ulrs%203_2_1.pdf

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

05

File Description	Documents
Report of the event	View File
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

01

File Description	Documents
URL to the research page on HEI website	https://gdcplnr.edu.in/userfiles/Guideship%20Letters%203_3_1.pdf
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	View File

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the

year	
07	
File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File
3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year	
3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year	
03	
File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File
3.4 - Extension Activities	
3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year	
<p>The Pandemic brought a major change in the society. The students of SVCR Government Degree College, Palamaner took the initiative to sensitize the public on the causes and effects of COVID - 19 in the first wave. The lecturers Mr. M. Surya Sekhar Reddy, Lecturer in Physics, Mr. P. Bhanu Prakash, Lecturer in Chemistry and Mr. Katappa, Lecturer in Commerce took the initiative and visited the villages and sensitized the illiterate villagers on the effects of corona and the measure to follow to stop spreading of the deadly pandemic during the first wave. The NSS volunteers conducted one week camp at Gadduru village and conducted cleaning and other activities. AIDS day rally is conducted regularly. The Department of Police and Road Transport conducted awareness on Road Safety and Life Safety. The Spit Free India Movement is conducted under the leadership of P. Bhanu Prakash and thus the college secured 04 Gold medals for the services of his team. Karghil Vijay Diwas</p>	

and Birth Celebrations of Bhagath Singh are conducted. To make the students as the responsible citizens of India the college conducted Voter's day and voters' enrolment sensitization program in collaboration with the Revenue Department. A sensitization on Cyber Crimes has been conducted.

File Description	Documents
Paste link for additional information	https://gdcplnr.edu.in/userfiles/Covid%2019%20Reports_3_4_1.pdf
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

03

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	View File

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

11

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

904

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

03

File Description	Documents
e-copies of related Document	View File
Any additional information	View File
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

03

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The college is located in a serene atmosphere that is away from the humdrum of the town, in 11 acres of land. In that the build in area is 4084 sq.m. The college has 22 class rooms and 07 labs. There is a room for Principal adjacent to it the examination section room is located. After that office room is located. The college has been granted with one virtual and three digital class rooms to make ICT enabled teaching in the class room. All the class rooms are well equipped with dual desks and most of the rooms have green glass boards to make learning dust free. The labs have enough infrastructures to make practical work easy for the students. The individual departments have departmental libraries and the issues have been done throughit. The library with all its adequacy is ready at hand for the students. More than 120 computers are located in 3 different labs. All the labs have given FTTH connections through BSNL.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://gdcplnr.edu.in/userfiles/4_1_1%20C-IV.pdf

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The college has an open dias. All the cultural activities take place on that dias. The college on the festive days decorates the dias and make arrangements like chairs and shamiana for the students. The acoustics too are supplied to make listening more effective. During normal functions the college has its own seminar hall, where in 250 students can get accommodated. The college acoustic arrangements can be met for that requirement. Regarding sports the college has equipment for football, cricket, volley ball, hurdles, shot put, javeline throw, tennycot, table tennis and tracks for running practice. The kho- kho players and Kabaddi players are receiving training in the ground by a Physical Director regularly. There is a gym in the college and in pavilion building which is located in the college too has another gym. The college has two yoga teachers who have been working as lecturers in Economics and Telugu. They teach the students and also to the public in the morning hours.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://gdcplnr.edu.in/userfiles/4_1_2%20evd.pdf

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

05

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://gdcplnr.edu.in/userfiles/4_1_3%20Evd.pdf
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

257.83

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The college has a library with in the area of 1400 sq.m. With a reading room attached to it. At present the college library has 14000 books and 04 journals. The library is going to be automated soon. But the departmental libraries are working effectively. They are issuing books to students. The college has subscribed for N List. Thus the accession to all e journals is get into the reach of the students. The students get registered in to it. Then they can access all the books and journals. The Commissioner ate of Collegiate Education, Andhra Pradesh has created a portal for LMS. The selected lectures and study material is placed in it. The students are utilizing that facility too.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	https://gdcplnr.edu.in/userfiles/4_2_1%20N-list%20sub_.pdf

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

A. Any 4 or more of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

0.089

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

15

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The college has 03 labs exclusively for computer based learning. One is in the first floor with 36 computers has been serving for the needs of the students who have Computer Applications as one of their subjects. There is a Jawahar Knowledge Centre in the first floor with 20 working computers where the students can learn skills. The third one is in the ground floor with 20 computers. It is used by Computer science Students.. The college has 06 FTTH internet connections through BSNL. The Wi - Fi facility is given in the campus. Apart from all these labs, there is a separate lab by APSSDC where the Andhra Pradesh Government has given 30 laptops and 30 tabs and 02 TVs. The college hires hardware engineers whenever a need arises. The computers are serviced and upgraded from time to time. Whenever there is any disturbance in internet connectivity the problem will be resolved at an early hour by contacting the concerned immediately.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://gdcplnr.edu.in/userfiles/4_3_1%20evd.pdf

4.3.2 - Number of Computers

80

File Description	Documents
Upload any additional information	View File
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

257.83

File Description	Documents
Upload any additional information	View File
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The College formulates committees every year. In those committees the convener and members are selected by the Principal for maintaining of every facility. Library committee takes care of the library and the committees for sports and an estate manager post is given to a senior faculty member who will look after all the infrastructure of the college. At the end of the academic year or in April the Principal prepares the list of stock verification committees. In that the members are selected from other than the convener of the committee. The members of stock verification committee visit the laboratories, library, and computer labs and will submit a report to the Principal. Basing on the report given by the stock verification committee members the Principal takes renovation, up gradation activities wherever necessary. The estate manager of the college visits the class rooms and checks wether there is any

dearth of anything like lack of dual desks or broken switches or not functioning fans or lights and renovates them immediately. In the academic year 2020 - 21 to stop spread of the pandemic the college has taken many measures to make the college accessible to students by disinfecting the campus in collaboration with the municipality workers.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://gdcplnr.edu.in/userfiles/4_4_2.pdf

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

808

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

00

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to Institutional website	https://gdcplnr.edu.in/userfiles/5_1_3%20final%20pdf%20(2).pdf
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

30

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

30

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent

A. All of the above

mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

12

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

21

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	View File
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

00

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

00

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The college decentralizes the work by framing various committees. One senior lecturer is nominated as the coordinator of the committee. Some more lecturers are nominated as the members of the committee. In each and every committee a student is nominated. He/ she is taken as per the suggestions of the coordinator of the committee. The student concerned will attend the meetings and sometimes can give suggestions regarding the issue. The Fresher's day and the annual day actually take place with the suggestions of the students union only. The students are given dais where they can share their inner feelings with the spectators. Due to pandemic the college could not produce more number of activities. Even then the students participated with more enthusiasm with the activities that were conducted in the campus. The students participated in various social responsible activities like bringing awareness on Corona virus among the villagers and participating in cleaning activities in the villages. Thus the college gives pivotal importance to students.

File Description	Documents
Paste link for additional information	https://gdcplnr.edu.in/userfiles/6_1_2.pdf
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

150

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The college has a registered alumni association. In the previous year the college conducted many alumni association meetings. During 2020 -21 due to pandemic the college could not conduct the meetings. The pandemic was in high wave in Palamaner. And so, the renowned alumni could not visit the college. As the pandemic weakened the business sector there are no contributions too to the college. Hence, the college planned to conduct more meetings in the forthcoming years and expecting more funds and more contributions in the next academic year.

File Description	Documents
Paste link for additional information	https://gdcplnr.edu.in/userfiles/Alumni%20Committee%20Register%205_4_1.pdf
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs) **E. <1Lakhs**

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT**6.1 - Institutional Vision and Leadership**

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

As per the vision statement, the college aims to bring a good future for every student and to make him as an individual and to make the college a centre for higher learning. To accomplish all these aims true the college has framed a mission statement. It is to impart value oriented knowledge based qualitative and quantitative higher learning that creates a sense of social awareness, national consciousness and selfless service. To achieve the vision, the college maintained bodies like College Planning and Development Council and Committee of Examinations. There are committees for every individual activity. IQAC and the academic council take care of the quality control assurance in the college. The college website displays the formation of the committees with the names of the faculty for fair, transparent and effective decentralized governance. The staff of the college is the members of the committees. This allows their participation as well as transparency in governance. Any decision especially with reference to finances will be actually realized into action at their end.

File Description	Documents
Paste link for additional information	https://gdcplnr.edu.in/page.php?type=about&id=vision-mission
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The college makes all the stake holders to contribute to the administration and governance activities. The college regularly conducts various activities. In all these activities, the students are the active participants. The college conducted Induction training program in the academic year 2021 for the students who have joined the college for their first year. In that program, the senior students participated and motivated and explained the newly joined students on the amenities and the learning methods of the college. The students participated in the District Resource Centre. The students became

ambassadors to explain the situation during the pandemic. They moved on the roads of their respective villages and spread the message of quarantine and sanitization under the leadership of their teachers. The students explained the hazardous conditions of spitting during the pandemic and received applause from the Government. The students and the staff did the plantation during the academic year and they together cleaned the college premises whenever a call is given by the Principal.

File Description	Documents
Paste link for additional information	https://gdcplnr.edu.in/userfiles/6_1_2.pdf
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Due to pandemic the strategic plan became a herculean task. But the college IQAC framed one basing on the need of the hour. The days that can be performed has been notified earlier. Though the participation of the students is very meager the college did not stop the activities. All the activities have been conducted following the COVID - 19 rules. The college has to follow the perspective plan of academics as per the University norms. The University in collaboration with the Government of Andhra Pradesh has announced lockdown and reopening of the college. The staff of the college took online classes. The staff conducted some activities through online only. As per the guidelines of Commissioner of Collegiate Education, Andhra Pradesh and UGC the college conducted activities. When the second wave broke suddenly in the month of April, 2021 the college could not conduct college day celebrations as per the schedule. It was postponed as per the orders of the Government. The remaining activities like teaching and evaluation has been conducted through online only.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://gdcplnr.edu.in/userfiles/action%20plan%202020-21_xlsx%20for%206_2_1%20for%20ulr.pdf
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The college has two distinctive bodies. One is academic and the other one is administrative. The Principal acts as the head of these two bodies. The academic committee comprises of IQAC Coordinator, the Vice Principal and the teaching staff. The appointments of regular staff are done by the highest authority Commissionerate of Collegiate Education (CCE), Andhra Pradesh in collaboration with the Andhra Pradesh Public Service Commission through predestined evaluative methods. The service rules too are framed by the CCE. The Principal acts as a bridge between the teaching staff and the CCE. The IQAC maintains and sustains the quality in teaching. The administrative body too is selected through Government of Andhra Pradesh only. The service rules are common for regular teaching and non teaching staff. If there are no selected regular Lecturer the CCE appoints Lecturers on contract basis also. The Principal many a time selects the contingency staff basing on the need of the hour. The resolution will be made and the staff will be selected as per the norms made in the resolution. The service rules for these candidates will be framed as per the guidelines of CCE.

File Description	Documents
Paste link for additional information	https://gdcplnr.edu.in/userfiles/Service%20Rules%20Book%206_2_2.pdf
Link to Organogram of the institution webpage	https://gdcplnr.edu.in/userfiles/(6_2_2)ORGANOGRAM_docx%20-%20Google%20Docs(b).pdf
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	View File
Screen shots of user inter faces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

As this is a Government college any welfare measure or scheme that is implemented must abide by the norms and guidelines of the government and cannot initiate any scheme or measure especially the financial ones on its own. The college has the following welfare schemes available for teaching and non teaching staff. The welfare schemes include.

1. Increments:

a. 05 increments for having Ph.D. at the entry level.

After entering service if any teaching staff acquired Ph.D. degree,

a. 3 increments will be sanctioned

2. Leave:

Teaching

Vacation leave based on academic calendar

Casual, Special Casual & maternity leave as per policy

Paternity leave for male employees

Duty leaves for attending Orientation program, Refresher course, conferences, congresses, symposia and seminar and for delivering lectures in institute and college level

Medical leave

Earned leave

Half pay leave

Study Leave

Child care leave

Non Teaching

Casual, Special casual & Maternity leave as per policy.

Paternity leave for male employees

Earned leave

Medical leave

Half-pay leave

Child care leave

3. Employee Health Scheme**4. Group Insurance Scheme****5. Contributory Pension Scheme****6. General Provident Fund**

File Description	Documents
Paste link for additional information	https://gdcplnr.edu.in/userfiles/6_3_1%20final%20pdf.pdf
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

00

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year**6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

03

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	View File
Reports of Academic Staff College or similar centers	View File
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

07

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	View File
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The Commissionerate of Collegiate Education, Andhra Pradesh conducts Annual Academic and Administrative Audit every year. It is in vogue that two senior Lecturers from different

colleges of the state visit the college and verifies the records during the audit. They will send a format on the performance of the individual teacher and of the college on the whole too. But due to Pandemic this year no such activity has been conducted. The Annual Self Appraisal Reports have been done during the year 2020 - 21. The individual Lecturer submitted his/her Appraisal Report with all the evidences of success to the IQAC. The IQAC uploaded the same in the website of APCCE. The Principal submitted his report of Academic, Administrative Development Performance Indicators (AADPI) to Regional Joint Director of Collegiate Education (RJDCE), Andhra Pradesh. It is evaluated by the RJDCE and the score obtained has been uploaded in the website of CCE. The student satisfactory survey conducted by the IQAC also evaluates the performance of the teaching staff. The Principal evaluates the work of non teaching staff during this pandemic situation.

File Description	Documents
Paste link for additional information	https://gdcplnr.edu.in/userfiles/ASAR%20report%202020%20-21%20for%20web%206_3_5.pdf
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

As ours is a Government college internal audit is not in practice. External audit is normally done by Office of the Accountant General, Andhra Pradesh. For the reasons unknown, the external audit was also done in the college for the last few years. However, financial audit is regularly done by the sub-treasury officer, Palamaner regarding utilization of the budget sanctioned by the college and the audit objections are settled immediately as and when they arise.

File Description	Documents
Paste link for additional information	https://gdcplnr.edu.in/userfiles/6_4_1RJD%20Report.pdf
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

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File Description	Documents
Annual statements of accounts	View File
Any additional information	View File
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

As the college is a Government funded institution the main source of funds to our college is from Government of Andhra Pradesh and Government of India. Based on the instructions of our Commissioner of Collegiate Education, proposals are submitted to Government of Andhra Pradesh and Government of India on different needs and schemes. Once the amount is sanctioned, it is utilized optimally based on the requirement by forming different committees. The Committee members discuss the issues and make resolutions for optimal utilization of funds following the rules and regularization in force. In addition to the Government funds, the college administration also approaches prominent alumni and local philanthropists for additional funds.

File Description	Documents
Paste link for additional information	https://gdcplnr.edu.in/userfiles/6_4_3%20a%20link.pdf
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The Internal Quality Assurance Cell of the college takes care of the activities of the college. During the pandemic the college has been closed and as per the instructions of the Government the teaching has been conducted through online. At that juncture IQAC played a main role in motivating the staff to go for new method of teaching. Most of the staff is not aware of utilizing ICT platforms. IQAC noticed that Mr. M. Suryasekhar Reddy, lecturer in Physics, has potentiality to deal with the ICT platforms. Immediately an Internal Faculty Development Program was conducted through online. The staff members met through Zoom and sensitization has been conducted for all the staff. Later the college has to start the work of NAAC preparation for this again the IQAC conducted an awareness program by the Principal of Government College, Rajahmundry on NAAC RAF process; as the college attained A Grade. The IQAC motivated the lecturers to participate in FDPs conducted by the Commissionerate of Collegiate Education, Andhra Pradesh. When CCE is about to prepare LMS content for the sake of the students three members of the staff get selected to prepare the content on their respective subject.

File Description	Documents
Paste link for additional information	https://gdcplnr.edu.in/userfiles/6_5_1.pdf
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The IQAC of the college maintains all types of records and it

registers all the events conducted at the institutional and in other levels. IQAC acts as a bridge between the activities of the institution and of higher authorities. To make the learning process easy, the IQAC provided access to online platforms. The teaching staff has been given training in online evaluation also. The teaching staff recorded their lessons and the same has been uploaded in "Bharath Padhe Online", a quality maintenance portal in CCE website. The IQAC collected the data and uploaded the same in the website every day during the pandemic. To make a rigid teaching hour practice, as per the instructions of the CCE, IQAC advised the staff to upload their teaching techniques in the OTLP app created by CCE, AP. The student satisfactory survey is conducted timely and the ASAR is evaluated and the same has been uploaded in the website by IQAC. The IQAC prepared the AADPI score of the Principal and sent it with the approval of the Principal to RJDCE, Kadapa. Many awareness programs have been conducted throughout the period of pandemic. To make college virus free sanitization has been done periodically.

File Description	Documents
Paste link for additional information	http://apcce.gov.in/BPOLAF
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

A. All of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://gdcplnr.edu.in/userfiles/6_5_3%20evd.pdf
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The college has given equal priority to all students since it's inception. To sensitise the women students of the college on the matters of equality the Women Empowerment Department conducted Women Equality day on 27.08.2021. The women students are given counseling whenever any personal problem arises to them. The equal opportunity is given to women students in NCC and NSS wings of the college. The staff motivated the women students to participate in the activities like District Resource Centre of Chittoor District. Rangoli Competition is conducted to promote ethnic awareness among the students. On International Women's Day, The women students' of the college participated in the competition conducted by the Police Department and won Prizes. On 03.01.2021 on the occasion of Savithri Bhai Phyle Birth celebrations the girl students took the roles of teachers and acted in that way. The college never permits outsiders to intrude into the campus and the women students are given safety in a rigorous way. A common room is provided for the women students attached with bath rooms. They can take rest if they have any disturbance either physically or so.

File Description	Documents
Annual gender sensitization action plan	https://gdcplnr.edu.in/userfiles/7_1_1(a)final%20pdf(1).pdf
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://gdcplnr.edu.in/userfiles/7_1_2(b)%20final%20pdf.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

A. 4 or All of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

a. The solid waste is collected every day. The eligible material is turned in to manure and has been utilized for the plants.

b. The waste water that runs out is turned towards the garden through pipe line. It is used to plant the saplings and the beds used by Horticulture students regularly.

c. The college does not produce any Bio-medical waste

d. The stock verification committee lists out the e waste from each department. The college could not take any decision regarding e waste management. After accumulation of it the Principal drafts a letter to the Commissioner of Collegiate Education, Andhra Pradesh and thus they take a decision regarding it.

e. The waste, which is not transformed into manure, is divided into two types that is plastic and glass. These two types of waste are sent to the municipality dumping yard. There with the help of the Municipality employees and by utilizing that equipment the waste is turned into utilization.

f. The hazardous chemicals produced in Chemistry and Zoology lab collected as per their nature in separate suitable containers and they are supplied to a Chemical Industry located in Industrial Estate Palamaner.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

- 1. Restricted entry of automobiles**
- 2. Use of bicycles/ Battery-powered vehicles**
- 3. Pedestrian-friendly pathways**
- 4. Ban on use of plastic**
- 5. Landscaping**

A. Any 4 or All of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

A. Any 4 or all of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	View File
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	View File
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Palamaner is the microcosm of India. Religious harmony is well developed in and around Palamaner. The college conducts rangoli competition every year to bring awareness on ethnic life. The International Mother Tongue Usage day is conducted regularly to make students to understand that all the languages are of equal importance. The Students must come in Uniform to avoid social disparities. Through NSS and NCC the students serve in the villages. They clean the sewage canals and bring awareness on cleanliness in the particular area. All the students are given equal opportunities while addressing competitions or in job opportunities. The National Youth Day is conducted by the college to empower the students on self employment. Mr. Pavan, a young scientist of Palamaner visited the college and brought awareness on the methods of self development on 12.01.2021. To make the students patriotic the college conducted National Consumer's Day on 30.12.2021. The students are sent to camps through NCC and NSS where they learnt how to learn in a different atmosphere other than their own.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The college has conducted programmes on constitutional obligations. Ambedkar Jayanthi is conducted on 14.04.2021 to learn more about the drafting of constitution and the work included in it. A Legal Literacy Camp is conducted on 17.09.2021. The Senior Civil Judge of Palamaner, Sri M. Sridhar visited the college. He addressed the students on the right and responsibilities of a student. Through ICT he explained at length the punishments for the crimes committed in the society. Sri. Rahul Ambedkar, Junior Civil Judge of Palamaner also visited the college on Women Equality Day and explained the punishments for atrocities against women. He motivated the women students to learn about the rights and duties as a citizen of India. Voter's Day is celebrated and the need for franchise is well explained. On 27.10.2021 The Deputy Collector Smt. Bhavani, from Chittoor, Municipality Commissioner Sri Kiran Kumar from Palamaner and the Mandal Revenue Officer of Palamaner, Sri Kuppuswamy, visited the college and explained on the importance of enrolment as a voter. An app based enrolment is done on the day. On 26.11.2021 Constitution Day conducted.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://gdcplnr.edu.in/userfiles/7_1_9%20(A)PDF.pdf
Any other relevant information	https://gdcplnr.edu.in/userfiles/CONSTITUTION%20DAY-14%207_1_9-2_%207_1_9.pdf

7.1.10 - The Institution has a prescribed code of conduct for students, teachers,

A. All of the above

administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff

4. Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

As per the schedule of the Commissionerate of Collegiate Education, Andhra Pradesh the college conducts all the important days to be celebrated in the campus. Independence Day, Republic day and Voter's Day are the three days that will be conducted as per the schedule. Along with it, Teacher's Day celebrations, National Science Day, Women Equality Day, International Women's Day, Potti Sree Ramulu Jayanthi, Jallian Walla Bagh Massacre Commemoration Day, Yoga day, Kargil Vijay Diwas, Birth Anniversary of Bhagath Singh, Valmiki Jayanthi, Rashtriya Ekta Diwas, World Diabetic Day, AIDS day and National Mathematics day are conducted. The staff and the Principal explained about the importance of the days and the need to conduct those days. The students who ever are having knowledge on the days also gave speeches. Essay writing and Elocution Competitions are conducted to give encouragement to the students. The Winners are given some merit certificates and sometimes the gifts too are given.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1. TREE ADOPTION

The practice is a unique practice. The student becomes familiar with the names of the tree; viz scientific and colloquial. The student can buy the sapling if he/she can. They only can plant and nurture it during the stay of three years in the college. The students love to do the work as it gives them a relief. It promotes togetherness among the students while doing the activity. It is a kind of learning too as it improves their concentration.

2. SWATCH COLLEGE

The Principal of the college framed a time table to the students and to the staff. Each staff is given a responsibility as the in-charge of the class. As per the framed time table the students and the staff have to participate in the cleaning activity. There are a number of trees and plants in the college. The students have to clean the campus of the foliage. If the foliage is of leaves and the tree residue it is converted into manure and it is utilized further. The students clean their class room and the labs too along with their teachers.

File Description	Documents
Best practices in the Institutional website	https://gdcplnr.edu.in/userfiles/BEST%20PRACTICES%207_2_1.pdf
Any other relevant information	https://gdcplnr.edu.in/userfiles/Best%20practices%20evd%207_2_1.pdf

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

SVCR Government Degree College, Palamaner is located in a serene atmosphere. It is away from disturbances of the town and at the same time it is in a walk distance from the bus stand. The college has a main aim to empower the first generation students of the college with job skills. With that motto the college started two job oriented courses in Vocational courses; they are Dairying and Animal Husbandry and Horticulture. Palamaner carries a tagline as the milk town of Andhra Pradesh. There are many milk dairies located in and around Palamaner. The sericulture and the poultry are also well developed in and around Palamaner. Hence, the course Dairying and Animal Husbandry gives a scope to village based youth either to get a Government Job or can establish a poultry or Milk Dairy of their own. It is well known that Palamaner is valley based land and thus the agriculture too flourishes here. Horticulture thus provides a scope to the students. In the same way Palamaner is located at the borders of two capitals Chennai and Bangalore. Thus there are ample employment opportunities for all the students. The college trains the students ready for the job market needs.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

The following are the plans for the next academic year.

1. To improve admissions in all the courses.

2. To start new job oriented Under Graduate Courses and to fill seats in PG courses.

3. To get an improvement in pass percentage by giving remedial coaching to students.

4. To provide Learning Management System in the college website for every unit of every course.

5. To attain all the course and program objectives by following more student centric methods.

6. To motivate the students to go for College Social Responsibility - a need based activity for the society. Through this activity the students can render their helping hands if any organisation or Government based activities. They can regulate the queues or any other activity assigned to them. On request made by the recognised organisation or Government the IQAC of the college can send the required number of volunteers to do service.

7. The college aims to do avenue plantation in collaboration with the Forest Department and Palamaner Prakruthi Premikulu. More number of trees have been reaped during express high way construction, to replace them this activity will be conducted.

8. The college conducts many sensitisation and awareness activities.