

The staff members of the Dept. of Commerce, SVCR, Govt. Degree College, Palamaner have met in the Commerce Dept. on 2.11.2020 at 3.00 PM to discuss the following Agenda.

Agenda:

1. Precautions on Covid-Pandemic
2. Student Attendance on class rooms, sanitization.
3. Preparation of Time-Tables
4. Appointment of Guest faculty
5. Fixing of ward in charges
6. Coverage of Syllabus
7. Conduct of Internal exams
8. Conduct of Seminars, Guest lectures and field trips.

It is resolved to take all precautionary measures issued by central and state Government Guide lines in view of the Covid-Pandemic as a precautionary measure.

It is resolved to inform the students about the class work and wearing of Mask, frequent handwash Maintaining Social distance in the class rooms.

It is resolved to prepare the time-table as per the workload given by the S.V. University Tirupati. Total workload as per the University For Final year B.Com. CA₁, CA₂ and General Commerce work load - Computer work load - 20%

For second year CA₁, CA₂ and General
Commerce work load - Computer work load - 12
For both III & II year work load Commerce
Papers 112 hours Computer work load 32 hours.

It is resolved to request the Principal
to engage three guest faculty in addition to
three regular lecturers working ~~at~~ present, in Commerce
and two⁽²⁾ computer guest faculty for smooth
conduct of class and complete the syllabus
in time. The following guest faculty are
worked in last year. ~~They~~ may be permitted to
engage the following faculty as guest lecturers
under Sanctioned Post. In Commerce

1. T. Jayaram
2. M. Sreenivasulu
3. M. Katappa

Computer

1. K. Muneeswar
2. K. Vijaya Kumar (Science) Computer Applications

It is resolved The lecturers are kept
ward incharge as mentimed against their
names.

- III B.Com CA₁ - M. Katappa
- III B.Com CA₂ - M. Katappa
- III B.Com Gen - B. Purushotham Naidu
- II B.Com CA₁ - M. Srinivasulu
- II B.Com CA₂ - T. Jayaram
- II B.Com Gen - ~~K. Chandra~~ ^{K. Muneeswar} Naidu

It is resolved to complete the syllabus
as per the plan. as academic year is
very short without any deviation

It is resolved to conduct the internal exams after completion of 40% of syllabus and 70% of syllabus.

It is resolved to conduct seminars and organise guest lectures whenever possible and also to take the students e-class room. LMS classes and to take the students field trip.

Member Present:

1. M. Vijaysekharan
Lectur in Commerce Absence
2. E. Chandra Naidu
Lectur. in Commerce EEN
3. B. Purushotham Naidu
Lectur. in Commerce.
- 4) T. Jayaram.
Lecturer in Commerce. Jm